

## CAP Church Line Manager

### Welcome

Thank you so much for considering joining us as the Church Line Manager for your church's CAP ministry. This is your opportunity to be part of a rapidly growing movement of people who are working together to tackle one of the biggest social problems facing us today. We're so excited for you to join the family!

### Who are we?

We're on a mission to set people in our nation free from a life sentence of debt, poverty and their causes. Our services, including Debt Centres, Job Clubs and Life Skills groups, are all run in partnership with local churches, meaning we can offer our clients not only expert practical support, but companionship, hope and a chance to hear the gospel too.

### CAP's services

All CAP's services are run in partnership with local churches to engage and support people in their communities. CAP's services are designed to provide high quality debt help, equip members with relevant skills to live well and to help clients find work. As well as offering them the opportunity to hear the Gospel, members are given the tools, skills and confidence to step back into society with their head held high.

### What's in it for you?

You will be joining an amazing group of Church Line Managers across the UK who work alongside the passionate Centre Managers and coaches.

*"Our ministries at Calderwood Baptist Church have evolved in response to the needs in the community. We started with our food bank and identified that the greatest needs we were seeing were poverty, debt and unemployment. CAP services are a wonderful resource that helps equip us to share the gospel in the midst of helping people practically."*

Karen - Community Outreach Worker, East Kilbride

The work we do at CAP isn't just about the people we help. It's also about inspiring churches to see that they can bring hope to their communities. Local churches, after all, are God's hands and feet on earth, and CAP is simply here to support and empower them as they strive to be all that God has called them to be.

### Role:

Your role as the Church Line Manager is to meet with, support and encourage the Centre Manager and any Coaches. You will also either be part of the church leadership, or be able to advocate and report on behalf of the CAP service. You will usually decide your minimum time commitment with the Service Manager, but generally, it's in the region of two hours a month.

## Job Profile

### Accountabilities:

- Meet regularly with Service Manager - around once a month to review progress and ensure they have the resources to fulfil their role
- Provide monthly pastoral support for Service Manager, as required. This can be you or a designated other
- Be an advocate for the Service Manager in and out of the church setting
- Support Service Manager in recruiting teams/volunteer base
- Review the Service Development Plan with the Service Manager and Area Manager, contributing to target setting and review of achievement
- Liaise with the Area Manager regarding any concerns about the Service/Service Manager, including funding/sustainability
- Encourage attendance at CAP conferences/Team days for Service Manager
- Attend United, our Annual Regional CAP conference, or arrange for another Church Leader to attend.
- Arrange annual CAP Celebration
- Ensure safeguarding and other policy arrangements are in place

### At our core, we're:

*Christ Centred* - In all our actions, we seek to put Jesus first, committing to play our part in Christ's mission to bring hope and restoration to a broken world'

*United* - We're one community with one big vision. Whether staff or supporter, church leader, MP or service user, our joint efforts see lives transformed'

*Compassionate* - Care is at our core. We choose to open our hearts to the daily impact of debt & poverty across the UK and respond with grace, truth and kindness.

*We bring passion every day* - We're determined to make a difference to individuals, communities and our whole nation, courageously enabling a hope-filled society.

### Christian Commitment:

- Must be able to give both verbal assent to and practical demonstration of Christians Against Poverty's Statement of Faith and Core Values
- Must be able to actively take part in prayer and worship, whether individual, in a small group or corporately, as an expression of own personal faith and in line with CAP's Statement of Faith